



AMERICAN LIVER FOUNDATION

Biliary Atresia Special Research Initiative

Year 2008

Award Application

Original and 8 copies of the completed application must be received at ALF (address below) by 5:00 pm EST on **OCTOBER 16, 2007**:

American Liver Foundation
Attn: Research Department
Biliary Atresia Special Research Initiative
1425 Pompton Avenue, Suite 3
Cedar Grove, NJ 07009

American Liver Foundation
Biliary Atresia Special Research Initiative

OVERVIEW

The American Liver Foundation (ALF) Biliary Atresia Special Research Initiative is to support a faculty member at any level to initiate a project that addresses a novel and important research question related to biliary atresia.

The proposed investigations may involve basic or clinical research. Topics include, but are not limited to pathophysiological studies, clinical trails and applications or assessment of new diagnostic and/or therapeutic modalities. Applicants will be judged by the scientific merit of the proposal as well as the strength of their current investigative activity and their research environment.

ELIGIBILITY

1. The applicant must be sponsored by a public or private non-profit institution accredited in the United States, Canada or Mexico engaged in health care and health-related research.
2. Applicants who hold or have applied for other research grants must provide the abstract page from that grant with this application.
3. Applicant can be a faculty member at any level.
4. Applicants may not apply for more than one ALF award each year.

TERMS OF AWARD AND REQUIREMENTS

Salary/Funding

1. A sum of \$100,000 will be provided for one year. It is anticipated that a second year of support at \$100,000 will be awarded based upon the submission of a satisfactory progress report and fiscal report for the first year of work.
2. Awards are made to eligible institutions. There are no restrictions on how the monies are to be used on the research but no indirect costs are provided.
3. Annual review of the faculty status, research progress and current and pending research funding will be required.

Institutional/Affiliation Requirements

1. Each awardee is directly responsible to the sponsoring institution.
2. Grants cannot be transferred to another institution without prior written approval from the American Liver Foundation.
3. Awardee must continue to hold a full-time faculty appointment at the sponsoring institution.
4. Awardees will promptly notify the ALF regarding any change in their status or receipt of additional salary and/or research support.

Publications

Awardees will acknowledge the American Liver Foundation in any publication resulting from research performed during the tenure of this award and send ALF **four (4)** copies of any such publication.

Reports

1. Four (4) copies of the following reports must be submitted to ALF by May 31 of the first year of funding:
 - ALF Research Grant Interim Progress Report
 - ALF Research Grant Fiscal Accountability Form

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2. At the conclusion of the award, four (4) copies of the following reports should be submitted to ALF by July 31:
 - ALF Research Grant Final Scientific Report
 - ALF Research Grant Fiscal Accountability Form
3. ALF Research Grant Interim Progress Report or Final Scientific Report should consist of **no more than two pages**, written in **lay language** to the extent possible, and contain a summary of research during the past year, describing the results, its significance, changes in principal investigator or in the original research proposal, as well as any pending or planned applications for additional research funding.
4. ALF Research Grant Fiscal Accountability Form - This form should be prepared by the chief financial officer of the institution or otherwise fiscally responsible person authorized to sign, certifying that funding has been used for the purposes intended in keeping with ALF grant requirements. Certification also acknowledges that such expenditures may be subjected to a spot audit by ALF. The report should indicate how funds were spent, amount remaining, if any, and percentage of researcher's time spent on project. All unexpended funds must be returned to the ALF at the conclusion of the grant along with the final fiscal report.

INSTRUCTIONS FOR PREPARATION OF THE APPLICATION

Do not exceed page limits and assemble the application in the order described below and listed under **Checklist**. Include separate typed pages for all additional information using ½ inch margins and 11 point Arial font. Put your name (last name, first name) in the upper right-hand corner of each page and clearly label each piece of additional information. Applications that do not meet the requirements, in content or format, will be returned. The application should contain the following sections.

1. **Applicant Information** – Fill in the information on page 4 of this application and use it as the face page for the grant.
2. **Summary and Abstract** – The abstract page on page 5 of this application should be used for the abstract.
3. **Biographical Sketch** – Provide a biographical sketch, including other support, using the current PHS 398 form for the applicant as well as any other key individuals.
4. **Research Plan** – Prepare the research plan according to NIH guidelines and using this order: title, specific aims, background and significance, preliminary results, research design and methods, and references. **This section is restricted to 8 pages.** Results of unpublished observations may be summarized using text, tables or figures and they must be included in the 8-page limit. The section on previous work should highlight the candidate's previous studies and his/her contribution to knowledge in this field. The reference section does not count against the 8-page limit.
5. **Research Facilities** – The research environment should be described, including laboratory space, if applicable, and technical (including computer) resources. **Limit to one page.**
6. **Other Grant Abstracts** – The abstracts of all other grants currently funded or submitted for review are to be included.
7. **Institutional Review Board** – All human studies require IRB approval. IRB approval for the proposed research may be supplied with the application, or applied for at the time of application and verification of approval sent to the ALF by February 1, 2008. If IRB approval is not necessary or not attached, please state why. Limit to one page.
8. **Signatures** – Page 6 of this application should be signed by the appropriate individuals and included in the grant application.

APPLICANT INFORMATION

Please Type

Name (last, first, middle initial)

Institution

Mailing Address (street, city, state, zip)

Telephone Number

Fax Number

Email Address

Home Address (street, city, state, zip)

Telephone Number

Degree(s) and year(s) granted

Current Position

Project Title

SUMMARY AND ABSTRACT

In the box below, provide a lay summary of your project that describes how your project is applicable to human liver disease.

ABSTRACT OF PROPOSED RESEARCH

In the box below, briefly describe the research project, technical approach and anticipated results.

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REQUIRED SIGNATURES

We have read and agree to the specific terms of this award. We attest that the applicant meets all eligibility criteria. Our signatures below indicate that the information in this application is accurate to the best of our knowledge.

Signature of Applicant

Type full name and date

Official Signing for Applicant's Institution

Type full name and date

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CHECKLIST

1. Applicant Information
2. Summary and Abstract
3. Biographical Sketches
4. Research Plan
5. Research Facilities
6. Abstracts of Other Grants
7. Institutional Review Board
8. Required Signatures

DEADLINE

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